

Your notice

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London: Asbestos Management and Removal

Contract Notice

Services

NOTE: fields marked with
an asterisk (*) are NOT
mandatory fields and may
be left blank

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S)

Official name: Transport for London

Postal address: Windsor House, 42-50 Victoria Street

Town: London

Postal Code: SW1H 0TL

Country: GB

Contact point(s):

For the attention of: Gordon Donovan

Telephone: 0207 126 2811

E-Mail: gordondonovan@tfl.gov.uk

Fax: 0207 126 4517

Internet address(es) (if applicable):

General address of the
contracting authority
(URL):

www.tfl.gov.uk

Address of the Buyer
Profile (URL):

Further information can be obtained at:

As in above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a Dynamic Purchasing System) can be obtained at:

As in above mentioned contact point(s)

Tenders or requests to participate must be sent to:

As in above mentioned contact point(s)

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES

Authority: Body governed by public law

Activity/Activities:

General public services

Defence

Public Order and Safety

Environment

Economic and Financial
Affairs

Health

Housing and community
amenities

Social protection

Recreation, culture and
religion

Education

Transport

The contracting authority is purchasing on behalf of other contracting authorities
no

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority
Asbestos Management and Removal

II.1.2) Type of contract and location of works, place of delivery or of performance
Category: SERVICES

Service category:

(For service categories 1-
27, please see Annex II to
Directive 2004/18/EC)

Main place of performance

Various sites within greater london

NUTS code:

II.1.3) The notice involves

The establishment of a framework agreement

Framework agreement
with a single operator

Yes

If with several operators, number of participants to the framework agreement envisaged:

Number:

OR, if applicable,

maximum number:

Duration of the framework agreement:

Duration in year(s): 4

or month(s):

Justification for a framework agreement the duration of which exceeds four years:

Estimated total value of purchases for the entire duration of the framework agreement (if applicable, give figures only):

Estimated value excluding
VAT:

250, 000

Currency: GBP

OR Range: between

and

Currency: GBP

Frequency and value of
the contracts to be
awarded (if known):

II.1.5) Short description of the contract or purchase(s)

To provide Management and remedial action where required including the following:- Surveys of TfL Head Office buildings portfolio. Identification, sampling & monitoring Prepares scope, method statements & risk assessments Administer works whether undertaken by service provider or by others Provide Contract Manager Provide asbestos awareness training Maintain TfL's Head Office asbestos register Attend monthly meeting with TfL's contact manager Licensed asbestos works Procurement of asbestos works contractors

II.1.6) Common Procurement Vocabulary (CPV)

Main object 45262660??Asbestos-removal work.

Additional objects ??

II.1.7) Contract covered by the Government Procurement Agreement (GPA)

yes

II.1.8) Division into lots (for information about lots, use Annex B as many times as there are lots)

no

If yes, tenders should be submitted for (tick one box only)

Not specified

II.1.9) Variants will be accepted

no

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope (including all lots and options, if applicable)

(i) Undertaking planned Type 1 and Type 2 surveys under the Control of Asbestos at Work Regulations 2002 (CAWR) and in accordance with HSE Guidance MDHS 100. (ii) Undertaking ad-hoc Type 2 and Type 3 surveys under the CAWR & MDHS 100. All asbestos identification must be undertaken in accordance with HSE Guidance MDHS100. Undertake asbestos related monitoring and sampling activities, including but not limited to, air monitoring (reassurance, background, personal and clearance), bulk sampling and identification and analysis of material using PLM and SEM where appropriate

If applicable, estimated value excluding VAT (give figures only):

Currency: GBP

OR Range: between

and

Currency: GBP

II.2.2) Options (if applicable)

no

If yes, description of these options

If known, provisional timetable for recourse to these options (from the award of the contract):

in Months:

or Days:

Number of possible renewals (if any)

OR Range: between

and

If known, in the case of renewable supplies or service contracts,

estimated time-frame for
subsequent contracts
(from the award of the
contract)

Months:

or Days:

II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION

Duration (from the award
of the contract)

in Months: 48

or Days:

-- OR (in dd/mm/yyyy) --

starting: //

completion: //

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Deposits and guarantees required (if applicable)

Details will be given in the invitation to tender.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them

Payment will be made in pounds sterling normally by electronic transfer.

III.1.3) Legal form to be taken by the grouping of economic operators to whom the contract is to be awarded (if applicable)

The awarding authority's specific requirements are to be determined but the awarding authority will require that any contract awarded be entered into by a single legal entity on the part of the successful candidate(s)

III.1.4) Other particular conditions to which the performance of the contract is subject

no

If yes, description of
particular conditions

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and
formalities necessary for
evaluating if requirements
are met

Minimum Turnover of £1 million.

III.2.2) Economic and financial capacity

Information and formalities necessary for evaluating if requirements are met:

1 Please confirm that no resolution has been passed or Order of the Court made for the company's winding up otherwise than for the purposes of a bona fide reconstruction or amalgamation, or receiver, or manager, or administrator on behalf of the creditor appointed in respect of the company's businesses or any part of it, and is not the subject of proceedings for any of the above procedures, and is not the subject of similar procedures under the law of any other state. 2 Have you or any of your directors, senior managers or owners ever been convicted of the following offences: • conspiracy within the meaning of section 1 of the Criminal Law Act 1977 where that conspiracy relates to participation in a criminal organisation as defined in Article 2(1) of Council Joint Action 98/733/JHA; • corruption within the meaning of section 1 of the Public Bodies Corrupt Practices Act 1889 or section 1 of the Prevention of Corruption Act 1906; • the offence of bribery; • fraud, where the offence relates to fraud affecting the financial interests of the European Communities as defined by Article 1 of the Convention relating to the protection of the financial interests of the European Union, within the meaning of - (i) the offence of cheating the Revenue; (ii) the offence of conspiracy to defraud; (iii) fraud or theft within the meaning of the Theft Act 1968 and the Theft Act 1978; (iv) fraudulent trading within the meaning of section 458 of the Companies Act 1985; (v) defrauding the Customs within the meaning of the Customs and Excise Management Act 1979 and the Value Added Tax Act 1994; (vi) an offence in connection with taxation in the European Community within the meaning of section 71 of the Criminal Justice Act 1993; or (vii) destroying, defacing or concealing of documents or procuring the extension of a valuable security within the meaning of section 20 of the Theft Act 1968; • money laundering within the meaning of the Money Laundering Regulations 2003; or • where the applicant is from a member state of the EU other than the UK, any other offence within the meaning of Article 45(1) of Directive 2004/18/EC of 31 March 2004 (the Public Sector Directive on Procurement) as may apply in the applicant's state. 3 Please confirm that all obligations relating to the payment of taxes and social security contributions under the law of the United Kingdom or EU member state in which the organisation is established have been fulfilled. If no, please provide details. 4 Please provide a copy of the most recent audited accounts for your organisation that cover the last 3 years of trading. These must be in English and Pounds Sterling. 5 A statement of the organisations turnover, Profit & Loss and cash flow position for the current year of trading. These must be in English and Pounds Sterling. 6 If the organisation is the subsidiary of a group 5.1 & 5.2 are required for both the subsidiary and the ultimate parent. These must be in English and Pounds Sterling. 7 A separate statement of the organisations turnover and profit/loss that relates directly to the supply of these services for the past 3 years. 8 Parent company or other guarantees of performance and financial standing may be required if considered appropriate. Confirmation of organisations willingness to arrange for a guarantee or performance bond is required. 9 Please provide details of any material difference in past, current or projected turnover and profit from that detailed in the most recent audited accounts or trading statement for the current year. 10 Please provide details of any known past, pending or anticipated future event (including events within parent or associated companies) that may materially impact upon the organisations current financial standing and credit rating. 11 Please provide the name and address of your banker together with a letter of authority to seek a reference as to the organisations' economic

and financial standing. 12 Please provide a list of your top 20 accounts by value with approximate annual values for each

Minimum level(s) of standards possibly required (if applicable):

III.2.3) Technical capacity
Information and formalities necessary for evaluating if requirements are met:

The contractor shall be a current valid Supervisory Licence Holder under Regulation 2 of the Asbestos (Licensing) Regulations 1983 for supervisory and ancillary activities as defined in the regulations. Currency of licence • Shall have been holder of a full licence for a minimum of 5 years; • Next renewal licence shall have a currency of 3 years. Organisations shall be able to demonstrate compliance with the standards set out in EN45004 (General criteria for the operation of various types of bodies performing inspection) and be UKAS accredited for asbestos sampling, identification and fibre counting. Organisations shall have current and valid UKAS accreditation to • ISO17025 for organisations sampling and/or analyzing asbestos containing materials; • EN45013 for undertaking asbestos surveys. Organisations shall be • a contributing member of RICE (Regular Inter-laboratory Counting Exchange) scheme; • a contributing member of the AIMS (Asbestos in Materials Scheme); • an approved British Institute of Occupational Health (BIOH) training course provider for asbestos awareness and P402 training. Provide certificatory evidence that personnel to be engaged in the contract have attained proficiency levels in the appropriate British Institute of Occupational Health (BIOH) training courses: • P401 Identification of Asbestos in Bulk Samples (PLM) • P402 Building Surveys & Bulk Sampling for Asbestos • P403 Asbestos Fibre Counting (PCM) • P404 Air Sampling and Clearance Testing of Asbestos • P405 Management of Asbestos in Buildings (Safe removal & Disposal) • BOHS P406 Supervision and Management of the Safe Removal and Disposal of Asbestos • BOHS S301 Asbestos and Other Fibres • P601 Initial appraisal and thorough examination and testing of local exhaust ventilation system Confirm whether the company has any past, present or pending prosecutions pending for any breach of legislation brought by the Health & Safety Executive, Environmental Health Department or the Environment Agency. Provide evidence of and level of Employer's Liability Compulsory Insurance (ELCI) to cover all work activities.

Minimum level(s) of standards possibly required (if applicable):

The contract will comply with the provisions of the following legislation: • Health and Safety at Work etc Act 1974 • Asbestos (Licensing) Regulations 1983 as amended • Control of Asbestos at Work Regulations 2002 • The Management of Health and Safety at Work Regulations 1999 • quality assurance system to ISO 9001; • environmental protection management system to ISO 14001; • safety management system to OHSAS 18001.

III.2.4) Reserved contracts (if applicable)

no

The contract is restricted to sheltered workshops

No

The execution of the contract is restricted to the framework of sheltered employment programmes

No

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

no

If yes, reference to the relevant law, regulation or administrative provision

III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service

no

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure

Restricted

(for *Accelerated restricted* only)

(for *Negotiated* only)

no

If yes, provide names and addresses of economic operators already selected under Section VI.3)
Additional Information

(for *Accelerated negotiated* only)

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate (restricted and negotiated procedures, competitive dialogue)

Envisaged number of operators

OR envisaged minimum number

and, if applicable, maximum number

Objective criteria for choosing the limited number of candidates:

Applicants must meet minimum standards as described within this notice. We may also run financial status checks against potential bidders.

IV.1.3) Reduction of the number of operators during the negotiation or dialogue (negotiated procedure, competitive dialogue)

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

no

IV.2) AWARD CRITERIA

IV.2.1) Award criteria (please tick the relevant box(es))

OR the most economically advantageous tender in terms of

OR the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) An electronic auction has been used

no

If yes, additional
information about
electronic auction (if
appropriate)

If and when this requirement is offered to tender, this may be done in whole or in part via electronic means using the Internet, and may also be through the medium of an electronic reverse auction

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority (if applicable)

TfL/RT/01544

IV.3.2) Previous publication(s) concerning the same contract

no

If, yes (click one only)

Prior Information Notice

No

Notice on a Buyer Profile

No

Notice number in OJ:

of (dd/mm/yyyy): //

Other previous
publications (if applicable)

No

Notice number in OJ:

of (dd/mm/yyyy): //

Notice number in OJ:

of (dd/mm/yyyy): //

IV.3.3) Conditions for obtaining specifications and additional documents (except for a DPS) or descriptive document (in case of a competitive dialogue)

Time-limit for receipt of requests for documents or for accessing documents

Date (dd/mm/yyyy): //

Time:

Payable documents

no

If yes, Price (give figures
only)

Currency: GBP

Terms and method of
payment:

IV.3.4) Time-limit for receipt of tenders or requests to participate

Date (dd/mm/yyyy): 21/04/2006

Time: 12 00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates (if known) (in case of restricted and negotiated procedures, and competitive dialogue)

Date (dd/mm/yyyy): //

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up

es No

cs No

da No

de No

et No

el No

en Yes

fr No

it No

lv No

lt No

hu No

mt No

nl No

pl No

pt No

sk No

sl No

fi No

sv No

Other:

IV.3.7) Minimum time frame during which the tenderer must maintain its tender (open procedure)

Until (dd/mm/yyyy): //

OR Duration (from date
stated for receipt of
tenders):

in Months:

or Days:

IV.3.8) Conditions for opening tenders

Date (dd/mm/yyyy): //

Time:

Place (if applicable):

Persons authorised to be present at the opening of tenders (if applicable)

no

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT (if applicable)

no

If yes, estimated timing
for further notices to be
published

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY COMMUNITY FUNDS

no

If yes, reference to
project(s) and/or
programme(s):

VI.3) ADDITIONAL INFORMATION (if applicable)

In the first instance expressions of interest must be sent to the person named in 1. All requirements indicated in III.2 & .3 must be sent with the expression of interest, in order to be considered for an invitation to tender. All organisations responding positively to all requirements set out in III.2 & .3 will be invited to tender. Transport for London (TfL) is a complex organisation operating both as an executive agency of the Greater London Authority (GLA) under the direction of the Mayor of London and as a provider of transport services. . The services may be provided to TfL and/or its subsidiaries and may also encompass, the GLA Further information on TfL may be found at www.transportforlondon.gov.uk and www.tfl.gov.uk/procurement Contract(s) may be awarded by any part of TfL and/or any of its subsidiaries The awarding authority reserves the right to withdraw from the procurement process and/or not to award any contract as a result of the competition called for by this notice and the awarding authority shall not be liable for any costs or expenses incurred by any candidates in considering and/or responding to the procurement process. All discussions and meetings will be conducted in English Tenders and supporting documents must be priced in sterling and all payments under the contract will be made in sterling TfL may Interview any or all companies who express an interest in tendering for this work

VI.4) PROCEDURES FOR APPEAL

VI.4.1) Body responsible for appeal procedures

Official name:

Postal address:

Town:

Postal Code:

Country:

E-Mail:

Telephone

Internet address (URL)

Fax:

Body responsible for mediation process (if applicable)

Official name:

Postal address:

Town:

Postal Code:

Country:

E-Mail:

Telephone

Internet address (URL)

Fax:

VI.4.2) Lodging of appeals (please fill heading VI.4.2 OR, if need be, heading VI.4.3)

Precise information on
deadline(s) for lodging
appeals:

This authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have two working days from notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before expiry of the standstill period. Such additional information should be requested from the address in section 1.1. If an appeal regarding the award of a contract has not been successfully resolved the (for Public Sector) Public Contracts Regulations 2006 (SI 2006 No 5) (for Utilities) utilities contracts Regulations (SI 2005 No 6) (delete where appropriate) provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months). Where a contract has not been entered into the court may order the settling aside of the award decision or order the authority to amend any document and may award damages. If the contract has been entered into the court may only award damages.

VI.4.3) Service from which information about the lodging of appeals may be obtained

Official name:

Postal address:

Town:

Postal Code:

Country:

E-Mail:

Telephone

Internet address (URL)

Fax:

VI.5) DATE OF DISPATCH OF THIS NOTICE (dd/mm/yyyy)

This date will be automatically inserted by the system when you send this notice to OJEC.

ANNEX A: ADDITIONAL ADDRESSES AND CONTACT POINTS

I) ADDRESSES AND CONTACT POINTS FROM WHICH FURTHER INFORMATION CAN BE OBTAINED

Official name:

Postal address:

Town:

Postal Code:

Country:

Contact point(s):

For the attention of

Telephone

Fax:

E-Mail:

Internet address (URL)

II) ADDRESSES AND CONTACT POINTS FROM WHICH SPECIFICATIONS AND ADDITIONAL DOCUMENTS CAN BE OBTAINED

Official name:

Postal address:

Town:

Postal Code:

Country:

Contact point(s):

For the attention of

Telephone

Fax:

E-Mail:

Internet address (URL)

III) ADDRESSES AND CONTACT POINTS TO WHICH TENDERS/REQUESTS TO PARTICIPATE MUST BE SENT

Official name:

Postal address:

Town:

Postal Code:

Country:

Contact point(s):

For the attention of

Telephone

Fax:

E-Mail:

Internet address (URL)

ANNEX B: INFORMATION ABOUT LOTS

LOT No

TITLE

1) SHORT DESCRIPTION

2) COMMON PROCUREMENT VOCABULARY (CPV)

Main object ??

Additional objects ??

3) QUANTITY OR SCOPE

If known, estimated value
excluding VAT (give
figures only):

Currency: GBP

OR Range: between

and

Currency: GBP

4) INDICATION ABOUT DIFFERENT DATE FOR DURATION OF CONTRACT OR STARTING/COMPLETION (if applicable)

Duration (from the award
of the contract)

in Months:

or Days:

-- OR (in dd/mm/yyyy) --

starting: //

completion: //

5) ADDITIONAL INFORMATION ABOUT LOTS

----- (Use this annex as many times as there are lots) -----